

Using Bluebeam to complete 2019 dynamic NRCC documents

- 1) Download a free PDF reading software and complete NRCC inputs within that software.

Note: This process has been tested using Adobe Reader.

- 2) Once the NRCC is completed, Print to BlueBeam PDF and save file (File>Print>Select_Printer>Bluebeam_PDF) Users should be aware once printed to PDF, the form will no longer be editable, so they should make sure to “Save As” and keep the original PDF saved.

From here on out the workflow is unchanged for the user

- 3) User merges the NRCC PDF to their plan set within Bluebeam (Document>Insert>Pages_From_Document)
- 4) User may need to adjust the dimensions of the NRCC form to match the larger dimensions of their plan set.