2018-2021 California Building Energy Code Compliance Technical Support Contract Pre-Bid Conference

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Efficiency Division

California Energy Commission
1516 Ninth Street, Charles Imbrecht Room, Sacramento CA
October 5, 2018
Agenda

• Background
  o Funding and the Future
  o Work Authorization Agreement

• Administrative Response
  o DVBE Program and Forms

• Technical Response
  o Depth of Team Experience

• Scope of Work

• Wrap Up
Funding and the Future

• Requests for Qualifications
  o California Building Energy Code Compliance (CBECC) Technical Support (RFQ-18-401)
     $1.5 Million per year for three years

• Clarification of the relationship between this RFQ and existing technical support contracts with similar tasks
Work Authorization Agreements

• This is a work authorization agreement contract
  o A contract structure of a Prime contractor with multiple subcontractors is expected
  o Expect one or more work authorizations for each task within the scope of work.
Administrative Response

- Cover Letter
- Table of Contents
- Contractor Status Form (Attachment 1)
- Darfur Contracting Act Form (Attachment 2)
- DVBE Declarations Form Std 843 (Attachment 3)
- Bidder Declaration Form GSPD-05-105 (Attachment 4)
- Contractor Certification Clauses (Attachment 5)
- Iran Contracting Act Form (Attachment 9)
- Civil Rights Laws Certification (Attachment 10)
Disabled Veteran Business Enterprise (DVBE) Requirements

Full DVBE participation (3% of total Agreement amount)

Proposer commits to meet or exceed the DVBE participation requirements by either of the following methods:

Method A1 – Proposer is a Certified DVBE

Method A2 – Subcontractor is a certified DVBE and will receive at least 3% of the Agreement amount
The DVBE Incentive Program gives a contractor an opportunity to improve their bid status based on the efforts attained from the DVBE Participation Program.

- The incentive computation is only applied during the evaluation process and only to responsible Bidders.
- The incentive points for awards based on high score are as follows:
  - Participation of 3.01% - 3.99% = 1 point
  - Participation of 4.00%-4.99% = 2 points
  - Participation of 5.00%-5.99% = 3 points
  - Participation of 6.00%-6.99% = 4 points
  - Participation of 7.00% or more = 5 points
Technical Response

• Approach to the Tasks in the Scope of Work
• Project Team Organization Structure and Cost Minimization
• Project Team Relevant Experience and Qualifications
• Client References (Attachment 7)
• Depth of Team Experience (Attachment 8)
Attachment 8: Depth of Team Experience

<table>
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<tr>
<th>Name of Staff, Consultant or Subcontractor</th>
<th>Business Name</th>
<th>Areas of Expertise</th>
<th>Commitment of Time</th>
<th>Proof of Agreement Submitted</th>
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Scope of Work Tasks

• Agreement Management
• California Building Energy Code Public Domain Compliance Application & Maintenance
• Enhance and Support Data Exchange Infrastructure for Provider Data Registries and Energy Commission Document Repository
• Energy Code Public Domain Compliance Application Deployment
• Contingencies and Additional Topic Areas for CBECC Technical Support
Task 1: Administration

- Has a hard cap of 10% of the total Agreement Budget
- Fairly Standard Language with six subtasks
Task 2: CBECC Application

- Work specific to CBECC Application Development
- Includes Both the Residential AND Nonresidential Public Domain Compliance Applications
- Important ongoing task consisting mostly of implementing Application improvements / updates and maintenance
Task 2 Continued

• “Including but not limited to” examples of work under this task:
  o Adding functionality
  o Piloting and beta testing new versions
  o Preparing user instructions
  o Preparing documentation
  o Support for staff reviewing vendor applications
Task 3: Data Exchange Infrastructure

- Providing the necessary infrastructure upon which a Provider can develop a Data Registry:
  - Reviewing compliance documentation
  - Maintaining current residential data registry functions and database architecture
  - Maintaining the data exchange schema
Task 4: CBECC Application Deployment

- Deploying updated versions of the software and trouble-shooting that deployment
- Examples of typical work would include:
  - identification and tracking of identified issues
  - technical support to users and third party vendors, and
  - open-source application website development and/or maintenance
Task 5: Contingencies

- Pretty much exactly what it sounds like – functionally it's a safety valve for the contracts since something unexpected is always “expected”
Wrap Up: Key Upcoming Dates

• Post Q&A and Addenda by October 19, 2018
• SOQ Deadline is November 9, 2018 by 5 PM PST
• SOQ Discussion with Firms December 17-21, 2018
• Notice of Selection posted by January 4, 2019
• Cost Negotiations completed by February 1, 2019
• Notice of Proposed Award released on February 2019
• Commission Business Meeting is April 2019
• Contract Start Date is June 1, 2019
Wrap Up: Contact Information

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Administration & Financial Management Services Division